

	<b>Delivery conditions dry dairy BNV (EN)</b>	NKK-WI-003a	Pagina 1 van 3
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		Vervangt datum:	05-07-2019

In compliance with the EU prescribed regulations, we impose the following purchase requirements:

Quality:

- The supplier needs to be in possession of a valid GFSI certification (IFS, BRC, FSSC20000). Renewed certificates must be shared with Vreugdenhil.
- A supplier need to fill in and sign the following documents before the products can be purchased:
  - NKK-FORM-003 Vreugdenhil Supplier Code
  - NKK-FORM-001 Appendix product specification producer
- In case of Halal, Kosher certification renewed certificates must be shared with Vreugdenhil.
- Compliance with microbiological, chemical and physical requirements in accordance with applicable Vreugdenhil purchase specification.
- The remaining shelf life of the delivered goods must be at least 75% of the total shelf life of the product.
- We only accept goods that are released after analysis and compliance to the parameters specified in our product specification.
- In case of any changes in composition of the product Vreugdenhil needs to be informed.
- Supplier shall retain a representative sample for each batch of the supplied product.
- On request Vreugdenhil is permitted to carry out an audit
- In case of quality deviations the supplier need to response within 5 days. The response to a complaint situation should include a description of the complaint, complaint reference number, summary of the investigation, a root cause analysis, as well as corrective and preventive actions that have been carried out or are pending. In the case of recurring complaints or a food safety issue an additional audit/ visit may be requested.
- Supplier is reviewed on an annual basis and will be classified as either an A, B or C supplier. If a B classification is obtained by a supplier then additional actions from the supplier are required. In the case of a C-classification any further trading with Vreugdenhil will be terminated.

Delivery of the products:

The following documents need to be send 3 days in advance before the products are supplied. This includes CoA's of the delivering batches, Packaging list as well as a CMR. Please find below the requirements of the applicable documents. Please send these documents to the following email address:

[Transportbarneveld@vreugdenhil.nl](mailto:Transportbarneveld@vreugdenhil.nl),

[Marcel.Mijnten@vreugdenhil.nl](mailto:Marcel.Mijnten@vreugdenhil.nl),

1. Mandatory requirements Certificate of Analysis (CoA)

- The analysis certificate must state a reference to materials supplied by batch code as well as the production and expiration date.
- Please note in the case of a one off purchase all parameters mentioned on the Vreugdenhil Product Specification needs to be mentioned.
- The analysis certificate must contain the following parameters:
  - Fat
  - Protein
  - Moisture
  - Ash
  - TPC
  - Yeast and moulds
  - Enterobacteriaceae
  - Salmonella
  - Coagulase positive Staphylococcus
- We verify proactively the presence of TPC, Yeast and moulds, Enterobacteriaceae and Salmonella on the Certificate of Analysis. In the future this will be extended to all the other parameters as described above incl. production and expiry date. In addition, there also may be additional requirements for specific products as described in the raw material specification.

**2. Mandatory requirements Packaging list**

- Article code and article description
- Batch code(s)
- Weight of the delivered goods

**3. Mandatory requirements CMR**

- The name and address of the sender, the carrier and the receiver.
- The place and date of preparation of the CMR.
- The place and date of loading.
- The date and place where the goods should be delivered.
- A clear product description and the method of packaging.
- The number of packages and batch code or date of manufacture\*
- The net and gross weight of the goods\*
- Oval or EC approval number of the producer\*
- Contract number or purchase order number Vreugdenhil\*

If one or more of the above requirements are not fulfilled we cannot accept the goods.

\* Can be mentioned on the packing list, if there is a connection between the CMR and the packing list.

**Printing on primary packaging (clear, indelible and legible)**

- Clear product description
- Oval or EC approval number
- Batch code
- Expiry date
- The net amount per packaging unit
- Name or business name and address of the manufacturer/ packer/ seller or of one established in the Community.

**Requirements for transport of bags / big bags:**

- The truck must be clean, dry and without strong odour and free from PESTs.
- The truck is exclusively used for transport of closed and packed food stuffs. If liquid food stuffs are transported at the same time, it must be with the use of an IBC. Non-food, feed and other products cannot be loaded at the same time.
- For big bags a packing list with the weight per big bag must be available.
- For bags a packing list with the number of bags per pallet with corresponding batch code must be available.
- We accept a maximum of 3 different batch codes in one load.
- A maximum of 1 batch of product may be delivered per pallet.
- The use of a paper sheet between pallet and big bag is obliged.
- The pallets must be covered with a top sheet and wrapped with foil or a functional equal solution.
- The pallets must be dry and clean and the bags must be stacked flat on the pallet.
- The bags / big bags must be clean, without damage and free from pests.

**Requirements for bulk transport:**

- The truck is regularly cleaned on the outside.
- The truck is only used for transporting food and this is clearly visible on the truck.
- The truck has a walkway with handrail. If the driver needs to climb the truck the handrail shall be used.
- The truck is preferably used only for transporting dairy products (due to allergens). However, in exceptional cases, there may be other previous loads:
  - Only food.
  - No allergens (not soy meal, fish meal, etc.!).
  - No animal proteins (other than milk protein).
  - The truck is internally cleaned before our dairy products are loaded
- The truck and the hoses are clean, dry and free from strong odour and PEST

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- The truck is sealed after loading by the shipper.
- If the seal is broken, the truck will not be unloaded.

Invoicing of the supplied products:

Invoice should be addressed to:

Vreugdenhil Dairy Foods

Arkerpoort 5

3861 PS Nijkerk

**The Netherlands**

Invoice should be sent in PDF or UBL/XML (invoice should be filed at the first page !) to

[Invoices@vreugdenhil.nl](mailto:Invoices@vreugdenhil.nl)

The following data should be included on the invoice:

- Purchase Order of the applicable delivery
- Product supplied

Changes:

12-07-2016: New

15-06-2018: max 3 lot codes in one delivery added

25-03-2019: Requirements certificate of analyses added; remaining shelf life of delivered goods added

05-07-2019: Use of paper sheet between pallet and big bag

14-10-2019: The truck is exclusively used for transport of closed and packed food stuffs

28-10-2020: Maximum of 1 batch delivered per pallet